



ATA Legacy Class Attendance - Level 1 - 100 Hours

Applicant Name: _____ ATA#: _____

Student: Feel free to make additional copies of this form for extra recording space.
 In the boxes below, record the date and total hours of class attendance. Your Instructor/school owner must verify the hours with their signature at the bottom of this form. Send this form to ATA HQ with your Level 1 upgrade application (if additional copies are used send them as well).

Example

Total Time

Date: 06/13	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	
Hour: 3.5	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	
Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	
Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	
Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	
Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	
Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	
Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	
Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	
Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	
Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	
Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	
Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	
Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	
Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	
Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	
Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	
Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	Hour:	

My signature below confirms that the above named student has completed the attendance hours logged as required by ATA toward Level 1 upgrade.

Grand Total

Licensee's Signature _____ Date _____

IMPORTANT NOTE: All steps must be completed before submitting application for processing. All documentation must be completed and provided to ATA Headquarters for upgrade to be processed.